

Public Service Guidelines for Electronic Government Information at UI Libraries

In accordance with statutory provisions of Title 44, chapter 19 of the United States Code, electronic information received through the Federal Depository Library Program at The University of Iowa Libraries is made freely available to the general public.

In order to ensure access to electronic government information products:

- The Libraries provide no-fee access to computer workstations. Use of workstations is subject to terms of *The University of Iowa's Acceptable Use of Information Technology Resources Policy*
- The Libraries' Circulation and Interlibrary Loan Policies apply equally to government and non-government issued CD-ROMs and DVDs.
- The Libraries maintain hardware that meets the *Recommended Specifications for Public Access Workstations in Federal Depository Libraries*.
- The Libraries incorporates records in the online catalog that include PURL links to digitally distributed government information. Library users may download or print at their discretion and in accordance with the UI Libraries' policy for Public Computer and Print Management.
- The Libraries' Reference and Library Instruction staff and Federal Information Librarian in particular, provide reference assistance and create online research guides using government information resources to support research activities.
- The Libraries support annual workshops for topic-specific training that are open to the statewide audience, targeting specific audiences according to the training topic. When appropriate, online sources are incorporated in general and course-specific instruction.

Sources

The University of Iowa. *Acceptable Use of Information Technology Resources Policy*.
<http://www.uiowa.edu/~our/opmanual/ii/19.htm>

American Library Association. *Access to Digital Information, Services, and Networks: An Interpretation of the Library Bill of Rights*. Amended, July 15, 2009.
<http://www.ala.org/ala/aboutala/offices/oif/statementspols/statementsif/interpretations/accessdigital.cfm>

Depository Library Public Service Guidelines For Government Information in Electronic Formats.
http://www.access.gpo.gov/su_docs/dpos/pseguide.html

FDLP Internet Use Policy Guidelines [from *Administrative Notes*, January 15, 1999 (v.20, no. 2)].
http://www.access.gpo.gov/su_docs/dpos/iupolicy.html

Recommended Specifications for Public Access Work Stations in Federal Depository Libraries.
<http://www.fdlp.gov/administration/computers/243-workstation-specs>

Revised, M. Mason
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