

SUSAN MARKS

Director, Human Resources & Diversity Programs
University of Iowa Libraries
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EDUCATION

1967-70 University of Wisconsin, Madison
1970-71 B.A. University of Illinois, Urbana (English/History)
1971-72 M.A. University of Illinois, Urbana (Library and Information Science)

PROFESSIONAL EXPERIENCE

2001- **Director, Human Resources & Diversity Programs, University of Iowa Libraries**
Reporting to the University Librarian, coordinate the Libraries' human resources services, its staff development program, and its efforts to recruit and retain a diverse staff. Supervise 3 professional and support staff. Serve as a permanent member of the Libraries' Executive Council and the University's Senior Human Resources Leadership Council.

1990-01 **Coordinator, Access Services, University of Iowa Libraries**
Coordinated system-wide access services, especially policy development and implementation of the automated aspects of these services. In charge of Document Delivery/Interlibrary Loan services and Main Library circulation, reserve, bookstacks and storage operations, a department of 12 full-time and 90 part-time employees.

1977-90 **Head, Circulation Department, University of Iowa Libraries**
1972-77 **Reserved Book Room and Browsing Room Librarian, University of Iowa Libraries**

1968-71 **Various student assistant and clerical positions, University of Illinois Communications Library**

SELECTED UI LIBRARIES APPOINTMENTS

2004- Diversity Committee, chair
2003-04 Planning Committee, member
2002-03 Libraries' Professional Evaluation & Promotion Task Force, member
2001 InfoHawk Management Advisory Committee, member
1999-00 ALEPH Implementation Coordinating Committee, member
1998-00 Libraries' Job Counselor
1996-97 RLG Membership Review Task Force, member
1995-99 ILS Migration Study Steering Committee, co-chair

SELECTED UNIVERSITY OF IOWA APPOINTMENTS

2005- UI's Human Resources Employment Services Review Committee, member

2004- UI's Medical Leave Best Practices Working Group, member
 2003- UI's Collegiate Diversity Group, member
 2003- UI's Human Resources Unit Representatives Group, member
 2002-04 UI's Staff Council Peer Support/Referral Program, staff member
 2002- UI's Conflict of Interest in Employment Committee, member
 2002-03 UI's Professional/Scientific Employment Task Force, member
 1997-00 UI's Strategic Planning Committee for 2000-05 plan, member
 1992 UI's University Librarian Administrative Review, committee member

SELECTED NATIONAL APPOINTMENTS

2005- ALA LAMA Diversity Officers Discussion Group, co-chair
 2004-05 ALA ACRL Personnel Administrators & Staff Development Officers Discussion Group, co-chair
 2003-04 ALA LAMA/SASS Nominating Committee, member
 2002- ALA LAMA Membership Committee, member/secretary
 2002- ALA LAMA/HRS Supervisory Skills Committee, member/secretary
 2003- ALA LAMA Diversity Officers' Discussion Group, member
 2002- ALA ACRL Personnel Administrators & Staff Development Officers Discussion Group, member
 2002- ALA LAMA/HRS Union Relations for Managers Discussion Group, member
 1999-03 ALA LAMA/SASS Program Planning Committee, member/secretary
 1994-95 ALA LAMA/SASS Nominating Committee, chair

SELECTED PUBLICATIONS AND PRESENTATIONS

1999 "Selection of an Automated Library System Using a Structured Decision Model," a talk presented with two others at the annual ILA/ACRL conference
 1999 "Training Practicalities," a talk presented at a Grinnell College Library staff retreat
 1995 "Student Employment in Academic Libraries: Recommended Readings and Resources," an annotated bibliography written with one other in the Journal of Library Administration (Fall 1995)
 1993 "Training Student Employees," a talk presented at an ILA/ACRL conference.

CURRENT MEMBERSHIPS

American Library Association (ALA)
 Association of College and Research Libraries (ACRL)
 Library Administration and Management Association (LAMA)
 Iowa Library Association (ILA)
 Iowa Library Association's Association of College and Research Libraries (ILA/ACRL)
 Beta Phi Mu (Illinois and Iowa chapters)