

University Libraries Committee Minutes
Thursday, May 4th, 2023

Present: Loren Glass-chair, Jennifer Eimers, Katrina Sanders, Nicholas Yablon, Chelsea Burk-Betts, Bruce Ayati, Anthony Panos, Madde Meylor, Clayton Riggleman; Russ Lenth emeritus representative

Absent: Katrina Sanders

Staff: John Culshaw, Jack B. King University Librarian; Karen Shemanski, HR director; Katie Buehner, Interim AUL; Sara Scheib, director, scholarly impact; Jerome Kirby, director, DEAI; Kelly Taylor, UL Assistant

1. Introduced Libraries' HR director Shemanski who will be beginning a new role as the advisor to the university librarian as of May 15th. Discussed recent organizational realignment to create a recruitable portfolio for an associate university librarian for teaching, learning, and research. The job was posted last week by a national recruiter with expertise in searches of this kind.
2. Updates from the UL
 - a. Main Library peak occupancy this week was 832 with over 21,000 entries last week.
 - b. Since July 1, have hired 20 new individuals and there are an additional 9 positions under recruitment.
 - c. Continue working with BTAA on the BIG collection.
 - d. Revised charge approved and posted to the [Operations Manual](#).
3. Jerome Kirby, the Libraries new DEAI director, started this past January. Along with the Libraries' IDEAS council, he will be working to make the library workplace, facilities, and collections more inclusive.
4. Sara Scheib shared information on open access.

University Libraries Committee Minutes
Tuesday, March 21st, 2023

Present: Loren Glass-chair, Katrina Sanders, Jennifer Eimers, Nicholas Yablon, Chelsea Burk-Betts, Bruce Ayati, Madde Meylor

Absent: Anthony Panos

Staff: John Culshaw, Jack B. King University Librarian; Anne Bassett, director Strategic Communications; Katie Buehner, Interim AUL; Leo Clougherty, director, Sciences Library; Kelly Taylor, UL Assistant

1. Staff Presentations
Buehner and Clougherty shared information about their library units.
2. Updates from the University Librarian
 - a. Recruitment for new AUL will begin in April; additional staff recruitments underway as well.
 - b. The collections budget still on track for the fiscal year.

University Libraries Committee Minutes
Wednesday, February 8th, 2023

Present: Loren Glass-chair, Katrina Sanders, Jennifer Eimers, Anthony Panos, Madde Meylor, Emma Barton-Norris, Cathy Cole emeritus faculty council rep

Absent: Nicholas Yablon, Chelsea Burk-Betts, Bruce Ayati

Staff: John Culshaw, Jack B. King University Librarian; Anne Bassett, Director Strategic Communications; Katie Buehner, Interim AUL; Patricia Gimenez, director, Art Library; Beth Cox, director, cataloging-metadata; Kelly Taylor, UL Assistant

1. Staff Presentations

Gimenez and Cox shared information about their library units.

2. Glass met with the Faculty Senate to report on the Committee. Discussed reporting efforts between this Committee and campus governance groups. Group agreed that they need to be more aware of the units they are representing and make sure information is shared. Reminded members where [meeting minutes](#) are located. Committee could identify key topics that library staff could prepare for a short series of presentations. Culshaw is always willing to meet with campus groups.

3. Updates from the University Librarian

a. Spring semester is busy. For Main Library, busiest days of the weeks are Mon-Thursday. Last fall our peak was November 7th when there were 1,831 people in the building.

b. Key priorities for 2023 include recruiting a new AUL; reviewing and refining our organizational structure; and assessing our teams.

c. Budget is on track for FY23; no cancellation projects are likely needed through FY24.

d. Continue to make case for next phase of Main Library renovation. Have created a task force to get student feedback to tell the story in a new way.

e. Hardin Library is currently under renovation including new restrooms and offices. Within two years most of Hardin will have been renovated.

f. Current gallery exhibit is [Queer Life in Iowa City](#).

University Libraries Committee Minutes

Friday, November 18th, 2022

Present: Bruce Ayati, Jennifer Eimers, Anthony Panos, Madeline Meylor, Russ Lenth emeritus faculty council rep

Absent: Loren Glass-chair, Katrina Sanders, Nicholas Yablon, Chelsea Burk-Betts

Staff: John Culshaw, Jack B. King University Librarian; Kim Bloedel, director, Business Library; Jen Provorse, interim director, acquisitions; Kelly Taylor, UL Assistant

1. Staff Presentations

Provorse and Bloedel shared information about their library units.

2. Updates from the University Librarian

a. Katie Buehner has been named interim AUL after Linda Walton makes her transition January 1. Interviews have also been completed for our director of DEAI.

b. First floor renovations moving along at Hardin Library; planning continues for the other floors.

c. Engineering Library has been named a US Patent and Trademark Resource Center.

University Libraries Committee Minutes

Monday, October 3, 2022

Present: Bruce Ayati, Chelsea Burk-Betts, Jennifer Eimers, Nicholas Yablon, Loren Glass, Catherine Cole emeritus faculty council rep

Absent: Katrina Sanders, Anthony Panos, Madeline Meylor

Staff: John Culshaw, Jack B. King University Librarian; Anne Bassett, Strategic Comm & External Relations Director; Linda Walton, Associate University Librarian; Kelly Taylor, UL Assistant

1. Welcome and introductions.
2. The revised committee charge has been approved by campus governance groups and is now ready to go to the Provost.
3. Walton gave an update on the FY23 materials budget which was reduced by about \$750,000 in last year's cancellation project. Some vendor negotiations are ongoing. Walton noted that open access initiatives through BTAA are important as group purchases makes things affordable, especially since over 90% of our purchases are subscription based.
4. Updates from University Librarian.
 - a. Gatecounts are up this fall when compared to last year. During the week, we are up 20% over last fall and 54% increase on the weekends.
 - b. Since Jan 1 year we have had 14 library staff departures, 8 were retirements. Have made 11 new hires and 5 active searches.
 - c. Announced that Walton is stepping down as AUL and becoming the director of the RML as of January 1. The Libraries will recruit for a new AUL with an interim plan in place soon.
 - d. We are the bottom of our peer group in number of staff. Using funds from the strategic materials reduction, the Libraries implemented a staff retention program which included a market salary analysis for all of our P&S staff. We were able to move salaries up for about 80% of our staff as well as increase the starting salary ranges for librarian classifications. The other staff investment initiative is to hire up to 20 new FTE positions. Some of those recruitments are underway now.
 - e. The planning for Main Library renovation is on-going with a financial model being developed. Hardin Library first floor is being renovated to accommodate additional UI offices. A plan to renovate the second and third floors are on hold. However, the fourth floor will be under construction next spring because of a \$850K Carver Charitable Trust grant that will allow us to convert stacks to student study spaces.
5. Brainstormed topics for future meetings: special collections and collaborations with departments/students; partnering with Stanley and the SpecColl/Stanley shared position; exhibit gallery; Digital Studio; updates from library units.

University Libraries Committee Minutes

Friday, April 8, 2022

Present: Anthony Panos; Yangbo Ye; Robin Paetzold-Durumeric; Chelsea Burk; Nick Yablon; Russ Lenth, Emeritus Faculty Rep

Absent: Loren Glass, Katrina Sanders

Staff: John Culshaw, Jack B. King University Librarian; Anne Bassett, Strategic Comm & External Relations Director; Kelly Taylor, Assistant to the University Librarian

Guests: Sara Scheib, Katie Hassman, Lisa Gardinier

1. Discussed the materials cancellation project.
2. Thanked outgoing committee members Paetzold and Ye.
3. Committee Charge revisions are going through the University approval process.
4. New associate director of development for the libraries will start in late May.

5. Library staff shared program highlights from Scholarly Impact, Undergraduate Engagement, and International Literature.

University Libraries Committee Minutes

Friday, March 4, 2022

Present: Loren Glass, Anthony Panos, Yangbo Ye, Robin Paetzold-Durumeric, Chelsea Burk, Nick Yablon

Absent: Katrina Sanders

Staff: John Culshaw, Jack B. King University Librarian; Linda Walton, Associate University Librarian; Anne Bassett, Strategic Comm & External Relations Director; Amy Paulus, Interim Director, Facilities, Kelly Taylor, Assistant to the University Librarian

Guests: Adele Vanarsdale, Margaret Gamm, Tom Keegan, Derek Johnson

1. Adele Vanarsdale, Director of Campus Project Planning, gave a background on the needs of the Main Library and discussed the proposed phased remodeling plan.
2. Glass and Culshaw met with shared governance group leaders about revising the Committee charge and are waiting for their feedback. Glass will be sharing at the next Faculty Council meeting as well.
3. The Libraries will be doing a materials cancellation for FY23 and that will be announced to campus soon.
4. Library staff shared program highlights from Special Collections & Archives, the Regional Medical Library, and the Digital Scholarship & Publishing Studio.

University Libraries Committee Minutes

Friday, February 11, 2022

Present: Loren Glass, Anthony Panos, Yangbo Ye, Robin Paetzold-Durumeric, Chelsea Burk, Katrina Sanders, Nick Yablon

Staff: John Culshaw, Jack B. King University Librarian; Linda Walton, Associate University Librarian; Anne Bassett, Strategic Comm & External Relations Director; Kelly Taylor, Assistant to the University Librarian

1. Culshaw introduced Anne Bassett who started at the Libraries in January.
2. Updates
 - a. Director of Development search is ongoing. Curator of IWA has been filled by Janet Weaver, previously IWA Assistant Curator.
 - b. At the March meeting Adele Vanarsdale will join the Committee to talk about the renovation plan for the Main Library.
 - c. Culshaw shared information on the Libraries budget and challenges.