

**UNIVERSITY LIBRARIES COMMITTEE**  
**Minutes of the Meeting**  
**Monday, November 12<sup>th</sup>, 2007**

**Present:** Tom Charlton; Stewart Ehly; Patricia Martin; Astrid Oesmann; Deborah Schoenfelder, Chair; Anne Shelley; Tom Snee; Carl Orgren, Emeritus Faculty Council liaison

**Staff:** Nancy L. Baker, University Librarian; Nan Seamans, Associate University Librarian; Kelly Avant, Secretary

**Absent:** Yangbo Ye; Byron Stokes

---

I. The meeting was called to order at 9:00 AM

II. **Approval of Minutes**

Minutes of September 10, 2007 were approved as written.

III. **Student Suggestions**

Schoenfelder presented some suggestions from students in library science compiled by Shelley. The first comment concerned enhancing services for physical and mental disabilities, such as training staff at the information desk to use academic technologies. Seamans noted that the Libraries is well aware of the problems with accommodating those with disabilities in this building. For example, stacks are too close together to accommodate wheelchairs, so staff will go to stacks with those who need assistance in retrieving materials. For assistive technologies, the Libraries works with Student Disability Services who provides technology in the ITC. How to make resources available to those with disabilities is an ongoing discussion. Seamans said that if the student has any further questions, to please have them contact her.

There was also a suggestion to have a reference desk/person on the 4<sup>th</sup> and 5<sup>th</sup> floors of the building. Seamans said there have been many discussions about this very issue, and very soon the reference department will be implementing a “roving librarian” program which will begin in the ITC and, depending on our limited staffing, may move to the upper floors. Staffing is a budget issue since we have had to reduce so many positions in recent years. Ehly asked if there was a way to use technology to support users with questions on the upper floors, and Seamans replied there are some challenges with using some technologies in this building without further remodeling. Students can always call the reference desk with cell phones but then we often have complaints about the noise from people on cell phones.

IV. **Reports**

Charlton reported that the revisions to the committee charge were approved by Faculty Council, but Faculty Senate did not reach the item on their last agenda. It will be taken up again at the November 27 meeting. Charlton will attend this meeting.

Schoenfelder reported that the [CIC Statement on Publishing Agreements](#) did go through Faculty Council and was then endorsed by the Faculty Senate in October.

V. **University Librarian Updates**

- A. The archival facility has been held up because of site issues. Currently the University is trying to site the facility with the new data center, as there would be benefits of having these 2 facilities near each other. Many sites have been discussed, with consideration for our requirement for high speed data lines for digital delivery, and Risk Management's requirements which include the facility being located in a community with a full time fire department. The building is basically designed, and the schematics will need to be approved by the Regents. Baker hopes to hear something soon about site selection. Later in the meeting Charlton asked if the final process for moving materials to the facility has been finalized. Baker said we will be doing a pilot with the procedures we have drafted to make sure everything works smoothly. The delay in the facility has given us more planning time, which has been helpful.
- B. The Libraries had a site review in September and is now waiting for the final report which should come to the Provost soon. (Self study website is located at <http://www.lib.uiowa.edu/admin/selfstudy/>)
- C. Baker has recently returned from a CIC meeting, and told the Committee that a shared institutional repository agreement will soon be signed. This agreement will allow the CIC institutions the ability to get their digital files back from such agreements as the Google project and will allow us to overlay an additional search tool for our digitized collections. The Google project itself is still in the planning stages, each institution is working on identifying their collections of distinction.
- D. Charlton asked about wiring for computer access in the faculty studies. The studies are not wired individually, but this past summer ITS added wireless access points to the 4<sup>th</sup> and 5<sup>th</sup> floors, and believe that all the studies should now be able to connect to wireless. Baker asked Charlton to let her know if this doesn't work for him.

VI. **New Business**

Ehly asked Baker if there are specific library initiatives that could help with the campus drinking problem. Baker said there has not been discussion on a possible role for the libraries. Ehly proposed that the Committee discuss this further at a future meeting; Schoenfelder will put it on the agenda.

VII. The meeting adjourned at 9:55 AM.