

UNIVERSITY LIBRARIES COMMITTEE
Minutes of the Meeting
February 20th, 2004
11:00 AM

Present: Maria Barbosa; George Bergus; Carolyn Dyer; Yangbo Ye, Chair; Hal Richerson, Emeritus Faculty Council liaison

Staff: Nancy L. Baker, University Librarian; Kelly Avant, Secretary

Absent: Karen Albertus; Ken Cmiel; Pat Kenner

I. Call to Order

II. Space Consultant Report

Baker reviewed the recommendations from the space consultant's report. This was a preliminary study to give the University an idea of what needs to be done, as well as estimated cost. The first recommendation is to build an off-site storage facility. Since the Libraries is nearing capacity, Baker says this must be done first before anything else can be done. The second recommendation is to change the stairwell that cuts Hardin Library in half; this would lead the way to upgrade and reconfigure the third floor service areas. The last recommendation is to consolidate service points in Main, and upgrade and reconfigure the facility. Baker has met with Interim Provost Cain and Doug True, and now the plan's recommendations will need to be discussed among the deans to help determine the priority of the plan on campus. Baker mentioned that other units on campus, such as the Museum of Art, have storage issues, and an off-campus storage facility could also accommodate these needs as well. Baker speculates that more than likely the University will try to get something done in the way of storage for the Libraries. Right now some donor money is being used to consolidate service desks at Hardin, to make staff space more efficient, and to create group study space.

Bergus asked what kind of staffing levels would be needed at a storage facility. Baker thought that 1-2 staff, with student help, would be sufficient. Ye asked about the idea in the report to explore moving the technical services department. Baker replied that moving them out of the building may be unreasonable, since staff are used in so many different ways, but they would definitely be moved from the first floor.

III. Updates

- A. Baker noted that the Libraries' Annual Report came out at the end of January. If anyone has any questions, they should let her know.
- B. The Libraries' is currently undergoing a planning process to restructure the organization. This is to help cope with staff shortages and budget cuts. Baker hopes to still be able to maximize service areas while minimizing service points, even without doing extensive remodeling.
- C. The TWIST program is changing. Academic Technologies will be taking over faculty web pages while the Libraries will work more with getting sources integrated.

- D. Journal cancellations: staff are currently trying to pull together user statistics from vendors and combine this information with cost data to get an idea of cost per usage. Staff are also looking at buying articles as needed through ILL or by paying copyright.

IV. **Adjourned at 12:00 PM**