

**UNIVERSITY LIBRARIES COMMITTEE**  
**Minutes of the Meeting**  
**Friday, February 23<sup>rd</sup>, 2007**

**Present:** Thomas Charlton, Chair; John Fuller; Ed Gillan; Jessica Jensen-Arnold; Patricia Martin; Deb Schoenfelder; Johnathan Gajdos; Si-Chi Chin; Chloe Mellecker; Carl Orgren, Emeritus Faculty Council liaison

**Staff:** Nancy L. Baker, University Librarian; Ed Shreeves, Associate University Librarian; Donna Hirst, Project Coordinator; Kelly Avant, Secretary/Recorder

**Absent:** Astrid Oesmann

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I. The meeting was called to order at 1:00 PM

II. **Approval of Minutes**

Gajdos motioned to accept the November 10, 2006 minutes; seconded by Chin; minutes were accepted.

III. **Library High Density Archival Facility Update**

A. Baker shared pictures and information from a recent trip library and university staff took with the Shive-Hattery architects to see the University of Illinois Oak Street Facility; the visit was very informative. The Illinois facility differs in that it has other units in the building, digital library staff and their conservation lab. Illinois has approximately 10 million volumes with the facility currently holding about 2.5 million volumes. They are currently planning the first addition to the vault. Baker was asked if they do much desktop delivery, and she believed that they did not but we would definitely plan on doing this because it is much more efficient.

The Libraries currently has a group looking at inventory systems, which range from expensive with many advantages, such as Illinois has, to just using Aleph like the U of Minnesota and to which a group of library staff visited recently. Shive-Hattery is currently working on the design of our facility and will take the proposal to the May Board of Regents meeting for approval. Baker thinks it should be about 1.5 years before the facility is ready for use. The location of our own facility is still not determined, since the site location will be part of the bid process. It was noted that location may be a factor in our hiring students; our proposal also included several new employee positions to run the facility.

B. Baker and Hirst presented broad selection criteria the Libraries will use to select materials from the Main Library to transfer to the archival facility. The Committee reviewed the initial categories from which materials could be selected and agreed that the plan seemed reasonable and well thought out. Baker noted that if we find out later that some of the selected materials are being retrieved too often, they will be transferred back to Main. The goal is to not have users notice any difference in service once the facility is up and running.

#### IV. **Cancellation Project Update**

Shreeves updated the Committee on the cancellation project. The current timetable is:

- March 15-30, 2007: Produce combined list of titles to be cancelled, organized in very broad subject groupings, for campus-wide review.
- April 1-May 15, 2007: Publicize combined list to the campus and solicit and respond to objections.
- May 15-June 15, 2007: Finalize list of cancellations and convey to acquisitions staff. Publish final list for campus.
- January 2008. Most cancellations take effect with first issues of 2008 volume. Some may become effective sooner or later.

Some cancellations will be outright, where the Libraries loses all access to a title; some print titles will be cancelled if we have the electronic, especially if we have archival rights, and we are also looking at reducing access to some databases, as reducing simultaneous users can lower costs. More information is posted on the website:

<http://www.lib.uiowa.edu/collections/cancel2007/>

Shreeves touched a little on archival access to electronic journals, noting that the Libraries are active members of some recent projects such as LOCKSS and Portico, a project to create a trusted archive of e-journals which in some situations can be made available to member's users.

#### V. **Know Your Copy Rights**

Baker distributed a brochure from ARL created to help faculty and teaching assistants with the confusion related to copy rights for materials used in the classroom. Baker noted that in the past, the Libraries has sent paper mailings to faculty and asked the Committee if they thought it would be worthwhile to mail this brochure to faculty and TAs. Charlton will ask his faculty for their opinion; Fuller asked if these types of brochures were put in new faculty and TA packets. Shreeves noted that when selectors meet with new faculty, they are given this type of information. Baker will also talk with the graduate college since this brochure is directed towards teaching. <http://www.knowyourcopyrights.org/>

#### VI. Adjourned at 2:00 PM

Remaining meetings:

- Friday, March 23, 2007, 1:00 – 2:00 PM, 2032 LIB
- Monday, April 16, 2007, 3:00 – 4:00 PM, 2032 LIB