Minutes of the Meeting
Friday, February 7th, 2014

Present: Stewart Ehly, Chair; Julie Sexton; Ned Bowden; Heju “Helen” Jiang; Nancy Sprince, Emeritus Faculty Council Representative

Staff: John Culshaw, University Librarian; Kelly Avant, UL Assistant

Guest: Kim Bloedel, Head, Pomerantz Business Library

Absent: Trish Duffel; Charles Frohman; Morten Schlutter; Jill Valde

I. The meeting was called to order at 2:02 PM.

II. Updates
   A. The memo about the shared print repository discussed at the last two meetings went out to faculty on January 27. Overall, the responses Culshaw received were unanimously positive for the change, and it has been a good opportunity to communicate with faculty. Next month the withdrawal process will begin. The space gained will be across the Libraries, though the majority of titles are in the Library Annex.

   B. The Libraries is undergoing program review; the team was charged in September and the final report will be ready by the end of the month. An external review team will be visiting in early April and Culshaw noted that the external reviewers may want to meet with the Libraries Committee. Culshaw hopes this review process will lead the Libraries towards a new strategic plan.

   C. Data shows that the Learning Commons, especially the group rooms, are heavily used. Issues such as doors and signage are still on the punch list. The grand opening event will be Friday February 21, 2-4 PM.

III. Bloedel was recently appointed head of the Business Library and has one new full time instruction librarian and 1.75 library assistants. The Business Library is the second busiest branch library and can have over 35,000 visitors during the semester. There are 16 group study rooms which are heavily used for group projects and for practicing presentation skills. The second floor of the library is used as the quiet study zone. The Library is fortunate that the Tippie College of Business helps with purchasing laptops, carpet, and furniture. They also assist with supplementing the Library’s budget for a database. Bloedel noted that student fees paid for the Ethernet and power ports in the study carrels.

   The Library is active in providing instruction for business classes, including marketing and entrepreneurship classes where they instruct students on market and industry analysis and business research. Bloedel noted that the majority of the business resources are online; even business students studying abroad use our online resources and the librarians assist them as well.

   Bloedel gave a brief tour of the library. It was noted that by condensing collections and shelving over the past few years space has opened up and tables, seating and PCs have been added which are heavily used by students.

IV. The meeting adjourned at 3:00 PM.