I. The meeting was called to order at 1:02 PM and committee members introduced themselves. The committee welcomed Culshaw in his new position which he began on August 1. Culshaw reviewed what he has been doing his first 6 weeks as he learns about the Libraries.

II. University Librarian Update
   a. The Libraries will begin a self study this fall which will allow an opportunity to look at what we’ve accomplished since the last study in 2006. This will also help shape a new strategic plan.
   b. There is a need to do organizational planning, and, with two interim AULs, the administrative team will need to be re-structured.
   c. With storage full, we are dealing with space issues for collections; Culshaw feels this is an opportunity to reduce the amount of physical items in the buildings and have only the most critical materials on site. Cooperative projects such as the CIC Shared Print Depository are more important than ever.
   d. Will be reviewing emergency evacuation plans for staff and users, as well as emergency preparedness libraries-wide.
   e. Culshaw asked what topics the Committee would like to pursue this year. They would like to see the Libraries’ org chart and take tours of different areas. Avant will plan tours for the next few meetings.

III. The Committee went down to the first floor for a tour of the Learning Commons. Paulus talked about changes at the service desk.
   - All services on the first floor have now been consolidated into one service point.
   - All traffic into the library is routed through security gates by the service desk.
   - The desk is staffed by librarians, library assistants, and students, and users are no longer passed from desk to desk with different types of questions.
   - Training is continuing for desk staff so that they can assist students beyond library questions, such as knowing where to refer them to for writing assistance.
   - The library is now open during the semester 24/5 (closed Friday and Saturday nights); with the collections side closing midnight – 7:30 AM. When the door security card readers are upgraded, the Commons will close to the public during the Sun-Thu overnight hours so that only UI students, staff and faculty can get into the space.
   - The PCs in the Commons are only for students; public use computers are in the main corridor.
   - Thomas toured the group around the Commons.

IV. The meeting adjourned at 2:00 PM.