I. The meeting was called to order at 3:02 PM.

II. Van Rennes reviewed the current e-books in academic libraries landscape. Challenges include digital rights management, limits that are put upon us by publishers, and cost. We can acquire e-books through aggregator or publisher packages, or may purchase individual titles. Demand-driven acquisitions allows a patron to view the record of an e-book, and then a request for the item can trigger either a short term loan or purchase of the title. The benefits of DDA include that we are only then buying what is used and we also obtain perpetual rights to that item.

III. Magarrell reviewed some of the services that the Libraries offers to undergraduate and graduate students. In addition, a Libraries has a task force looking at how we can better serve international students. We have a search underway for two undergraduate services librarians. Currently, librarians are working with rhetoric leaders so they understand our services; partnering with campus entities such as orientation and tutoring services and the Writing Center; and workshops are offered in the Learning Commons. Business and Engineering libraries have new group study rooms which are popular. Han asked if it could be easier to reserve group study rooms; agreed it would be great if there could be a mobile app developed to help facilitate room reservations.

IV. University Librarian Updates
   A. Culshaw is still working on the response to the self-study External Review Committee.
   B. Libraries will be hiring a local consultant to assist us with the strategic planning process in early spring. It one of the Committee faculty members is interested in serving on the strategic planning committee, they should send Culshaw an email. We will be reaching out to students and other constituents via focus groups and/or surveys.

V. The meeting adjourned at 4:01 PM.