

**UNIVERSITY LIBRARIES COMMITTEE**  
**Minutes of the Meeting**  
**Friday, October 8<sup>th</sup>, 2010**

**Present:** Constance Berman, Chair; Lyombe Eko; Pat Kenner; Philip Wertz; Kazuhiko Kido; David Stewart; Yiqi Luo; Laird Addis, Emeritus Faculty Council liaison; Noah DeLong, Graduate Student

**Staff:** Nancy L. Baker, University Librarian; Kelly Avant, Secretary

**Absent:** Michael Davis; Abby Goerd; Benjamin Hunnicutt; Heju Jiang

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I. The meeting was called to order at 9:02 AM.

II. **New Business**

- A. Berman asked Baker if a patron could be notified when a overdue book that the patron believed they returned is found. Baker noted that due to the large volume of returned materials, it could take awhile for a missing volume to be searched and found, and then changed in the catalog. Patrons can go online to their account in InfoHawk and see the status of all their materials. Note: Apparently circulation does generally notify people of status.
- B. Baker was asked if there is a usage time limit on the computers on the first floor, as it seems that they are in constant use, not only by students, but by others who may be community users. Baker explained our community users who are not affiliated with the university can get a guest ID password for a limited time, and are limited to the first floor computers only. We do not have a time limit at the moment for these users. Baker noted that if someone wants to just look something up in InfoHawk, there are several PCs across from the Reference Desk and in the Reserves area that are limited to this function.
- C. Berman wanted to know if it would be possible to have a drive up book drop for the Main Library. Baker explained there would be several problems in implementing something like this, such as there is not a good place to put such a box; the boxes are not big enough to hold the return volume we have (sometimes thousands of books a day); and books can get damaged being crammed into the box.

III. **Learning Commons**

The Committee viewed some photos from other university learning commons, and Baker asked the Committee what they liked/disliked, and what they would like to see in our learning commons. Ideas included:

- More group space, discussion, seminar, presentation rooms
- Multimedia stations
- Food court, with places to sit and eat
- More first floor public restrooms
- Natural light, windows
- 24/7 study area
- Some mobile furniture so students can create their own spaces, but not everything mobile or space can look shabby

Baker also explained how help desks are being consolidated into single service points, with people who need more specialized help being referred to the appropriate staff. Usually about 85% of user questions can be answered by any staff who have been trained at a consolidated help desk. Baker said they will have an architectural consultant come in and design the space, and noted that the budget will be a limiting factor on what can be included in the space.

IV. The meeting adjourned at 10:06 AM