

THE UNIVERSITY OF IOWA LIBRARIES
IOWA CITY, IOWA

Position Vacancy

GRADUATE ASSISTANT
Go Local Iowa Technical Manager
Hardin Library for the Health Sciences

Background: MedlinePlus Go Local is a service for finding local resources for health-related issues. Go Local Iowa is a project of the Hardin Library for the Health Sciences in partnership with the College of Public Health and the University of Iowa Hospitals and Clinics (UIHC) Patients' Library. For more information, please visit <http://www.lib.uiowa.edu/hardin/> and <http://medlineplus.gov/golocal/>.

Position description: The Go Local Iowa Technical Manager identifies and collects information about local health services, assigns metadata and service terms using a controlled vocabulary, assists in development of new vocabulary terms, enters information in a National Library of Medicine-hosted database, solicits data from external organizations, analyzes external data for data import/export, develops web-based publicity materials and/or tutorials, and similar projects. The Technical Manager is responsible for the collection, creation, indexing and maintenance of entries into the system; creates and deactivates user accounts; and handles local customizations including the Featured Site.

The Technical Manager also provides on-call technical support for library users and instructors between the hours of 8:00 am and 5:00 pm, two days per week.

The Technical Manager reports to the Assistant Director, Technology and Outreach, Hardin Library for the Health Sciences.

Qualifications: Interest in consumer health information services; attention to detail; significant experience with a broad range of digital information technologies and computer applications; facility in written and verbal communications; ability to organize personal time, manage projects, and work effectively in a team environment.

Application Procedures: Applications received by June 30, 2007 will receive first consideration. Open until filled. Qualified individuals should submit a letter of application, resume, and the names, addresses, and telephone numbers of three references to Chris Shaffer, chris-shaffer@uiowa.edu.

Salary and Appointment: This will be a 1 year, fiscal appointment (July 1, 2007, to June 30, 2008), 50% time (20 hours/week) at the Graduate Research Assistant level. Salary is negotiated by COGS and the University of Iowa, and the current full fiscal year stipend is \$19,894. In addition to salary, fees will be waived; students will receive in state tuition and a benefit of up to \$3,924 toward tuition for the 2007-08 academic year, or \$1,962 per semester, based on a 9 semester hour registration.

The terms and conditions of employment in this position, including but not limited to wages and benefits, are governed by a collective bargaining agreement between the Board of Regents, State of Iowa and UE Local 896/COGS, the union representing graduate teaching and research assistants at the University of Iowa. Copies of this collective bargaining agreement may be viewed from the University web site: http://www.uiowa.edu/hr/relations/Cogs/COGS07-09_tentative.pdf or from the Union web site: <http://www.cogs.org>.

**THE UNIVERSITY OF IOWA IS AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER.
WOMEN AND MINORITIES ARE ENCOURAGED TO APPLY.**

For more information about the Hardin Library for the Health Sciences, please visit our website
<http://www.lib.uiowa.edu/hardin/>

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