

University Libraries Committee Minutes
Friday, October 23, 2020

Present: Yangbo Ye, Robin Paetzold-Durumeric, Loren Glass, Rosemary Tiwari, Nick Yablon, Anthony Panos, Sami Kayali, Anna Correa, Russ Lenth-Emeritus Faculty Rep

Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian; Linda Walton, Associate University Librarian

Absent: Katrina Sanders

1. The meeting was called to order at 11:33 AM.
2. Culshaw gave a quick overview of the major components of the Libraries' budget which includes collections, personnel, and operations. \$37.6 million is budgeted to the Libraries for FY2021 although \$6.6 million is assigned to the Law Library for materials purchases. We are meeting our reductions this year by freezing salary increases for P&S, holding searches, reducing collection spending and support, reduction to the student wage budgets due to cuts in library hours, and reduced travel expenditures.
3. The Libraries has established a new leadership framework comprised of three organizational teams and two advisory groups. New to us and currently being developed will be a library Staff Advisory Council and a DEAI Council. Liaisons from these new councils will have a voice on our Leadership Team.
4. Culshaw gave the committee an overview of student employment at the Libraries. Generally we have 160-170 employees but only have 108 this year due to reduced library hours. We employ both undergraduate and graduate students who learn a lot of workplace skills and are exposed to librarianship as a possible career. Our librarians support student success by instruction through classroom, assisting with resources, and hiring them to work for us allowing us to support student success in a way a lot of people don't think about. In 2016, we started a scholarship program for our undergraduate student employees as well as an award opportunity for graduate student employees. We have awarded 41 scholarships totaling just over \$81,000. All these funds come through donations.
5. Culshaw shared current occupancy counts for the Main Library for the fall semester. While of course our gatecount is down considerably from last year due to COVID, students are still using our facilities and the daily average has been growing.

University Libraries Committee Minutes
Tuesday, September 22, 2020

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Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian; Linda Walton, Associate University Librarian; Mahrya Burnett, Scholarly Communications Librarian

Absent: Katrina Sanders

- I. The meeting was called to order at 9:30 AM. Introductions were made.
- II. Burnett provided an overview of recent OER efforts on campus. Important to know who is using these resources. Provost innovation project Open Hawks is in the second year and we were able to fund 12 different projects for \$75,000; projects included creating new OERs, writing new textbooks, and developing module systems. All will be openly licensed so that they can be re-used by anyone. Third year will focus on courses where the impact is high where textbook costs are high. There is a national movement to make OER more commonly adopted by professors.
- III. Updates from University Librarian. Culshaw shared how reopening process has been for fall semester. We opened August 17 a week before classes resumed on the 24th. Staff continue hybrid or different work shifts. We started conservative with just daytime hours and not open on weekends. Now we are looking at adding weekend hours in October. Plans for spring are to continue services and hours that we are doing for fall.
- IV. Possible topics for upcoming meetings: budget, new library governance structure, electronic resources update, review and update committee charge.

**University Libraries Committee Minutes
Tuesday, April 14, 2020**

Present: Yangbo Ye, Rosemary Tiwari, Robin Paetzold-Durumeric, Lindell Joseph

Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian; Linda Walton, Associate University Librarian

Absent: Megan Wright, Loren Glass, Katrina Sanders

1. Staff have been working hard remotely to support faculty and students in accessing online resources. First priority has been supporting remote instruction. Limited library staff scanning have been scanning materials for course reserves.
2. Chat services are being used more with our liaison librarians.
3. HathiTrust has worked out emergency access for member libraries around the US. If the book is digitized and in HathiTrust, and if we own a print volume in our library, we can access the digital version, whether it's in copyright or not. Iowa shows 30% increase to HT.
4. Elsevier license finalized. Three years, saving \$210,000, and the non-disclosure statement has been removed.
5. Culshaw thanked committee members serving this past year.

**University Libraries Committee Minutes
Thursday March 5, 2020**

Present: Yangbo Ye, Loren Glass, Rosemary Tiwari, Katrina Sanders, Andrew Hoffmann, Miriam Gilbert, Emeritus Faculty Council Rep

Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian; Linda Walton, Associate University Librarian; Mahrya Burnett, Scholarly Communications Librarian

Absent: Robin Paetzold; M. Lindell Joseph; Megan Wright

1. Meeting called to order at 10:30 AM.
2. Burnett shared information on the OpenHawks project, a grant the Libraries received from the Provost investment fund, which along with money from the UISG, is a 3 year pilot project to help foster adoption of OER at the UI. The first year ended with 15 successful grants across 11 disciplines. Goals for the next round include trying to reach courses with high attendance and planning how to sustain the project after the pilot is completed.
3. Walton shared an overview of the Libraries' electronic collections showing number of electronic formats and a sampling of usage statistics. It was noted that issues continue with ebooks because of DRM limiting downloads.
4. Culshaw shared summary findings from the recent Ithaca S+R faculty survey; graduate students will be surveyed after spring break.

**University Libraries Committee Minutes
Wednesday, February 5, 2020**

Present: Loren Glass; Rosemary Tiwari, Robin Paetzold, Katrina Sanders, M. Lindell Joseph; Miriam Gilbert, Emeritus Faculty Council Rep

Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian;

Absent: Yangbo Ye; Megan Wright

1. Meeting called to order at 1:00 PM.
2. Culshaw updated the committee on the Libraries' progress of their strategic plan update. We are also working on a DEI action plan to include a strong focus on staff training, recruitment, and retention. Draft has been submitted to the Provost Office.
3. Discussion of the viability of the Libraries purchasing books for CLAS faculty when they reach promotion/tenure. Committee agreed it is a nice gesture, but budget concerns and staff time should be considered. Culshaw will discuss this with the CLAS dean.
4. The Committee went down to the Main Library Gallery where they met the Libraries new Exhibition Coordinator Sara Pinkham and co-curator Mark Anderson spoke about the current exhibit.

**University Libraries Committee Minutes
Friday December 6th, 2019**

Present: Yangbo Ye, Chair; Loren Glass; Rosemary Tiwari, Andrew Hoffmann, Robin Paetzold, M. Lindell Joseph; Evan Krasner; Miriam Gilbert, Emeritus Faculty Council Rep

Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian; Linda Walton & Paul Soderdahl, Associate University Librarians; Shelby Strommer, Libraries staff

Absent: Katrina Sanders; Megan Wright

- I. Meeting called to order at 8:00 AM.
- II. A member of the Libraries' strategic planning update team held a closed session with the Committee to discuss strengths, weaknesses, and opportunities they see for the Libraries.
- III. Soderdahl demonstrated Esploro, the platform from ExLibris we are implementing to support research. The main goal is to create a comprehensive catalog of all publications emanating from the University of Iowa. The system will go live in 2020.

**University Libraries Committee Minutes
Thursday, October 17, 2019**

Present: Yangbo Ye, Chair; Loren Glass; Rosemary Tiwari, Andrew Hoffmann, Robin Paetzold, M. Lindell Joseph; Evan Krasner; Miriam Gilbert, Emeritus Faculty Council Rep

Staff: John Culshaw, Jack B. King University Librarian; Kelly Taylor, Assistant to the University Librarian

Absent: Katrina Sanders; Gillian Marbury; Megan Wright

- I. Meeting called to order at 8:00 AM.
- II. Updates from the University Librarian
Culshaw noted the Presidential Portrait unveiling event to be held this afternoon at 4 PM; the Libraries has begun the process to update their Strategic Plan; and Google has shown interest in more of our titles to include in Googlebooks and the Libraries has agreed to the three-year scanning project.
- III. The Committee visited Special Collections for a special viewing of items from the Sackner Archive of Concrete and Visual Poetry.

**University Libraries Committee Minutes
Monday, September 16, 2019**

Present: Yangbo Ye, Chair; Loren Glass; Megan Wright, Rosemary Tiwari, Andrew Hoffmann

Staff: John Culshaw, Jack B. King University Librarian; Linda Walton, Associate University Librarian; Kelly Taylor, Assistant to the University Librarian

Absent: Katrina Sanders; M. Lindell Joseph, Robin Paetzold

- V. The meeting was called to order at 3:00 PM. Introductions were made; Ye reviewed the Committee charge with the group.

- VI. Culshaw and Walton discussed Elsevier and how other institutions are responding to its price increases, including dropping packages and working towards more open access deals.
- VII. Culshaw shared information on FY19 collection expenditures which shows ongoing resources accounting for about 80% of our material purchases.
- VIII. Walton noted that the cancellation project was successful, with selectors cancelling more than expected as they reviewed, for example, UI program areas that had changed so those particular materials were no longer getting used.
- IX. Culshaw noted that the Libraries is beginning its strategic plan review but we do not see any significant changes as we are already well aligned with the University's 4 areas. The Libraries is also beginning DEI planning with a goal of having an action plan by spring.
- X. Brainstormed possible meeting topics: special collections, Sackner archive, space planning, Esploro