

University of Iowa Libraries
Request for Student Assistance

Department:

HLHS Reference and Education

Contact:

Catherine Reed Thureson for an application at Hardin Library, 335-9153, or Print one from: www.lib.uiowa.edu/hardin/jobs

Telephone:

335-9153

Position

Student II: Reference Assistant

Work Schedule:

12-16 hours/wk : Evenings and weekends required.

Job Beginning Date:

Winter Break or Spring Semester

Duties:

- Work at the Hardin Library for the Health Sciences Reference Desk. Conduct reference interviews and respond to a wide variety of health information questions. Assist patrons with use of print and electronic resources and library services.
- Participate in a continuous training program to improve reference skills.
- Assist with reference and education activities. Prepare educational materials. Maintain reference handouts.
- Other projects as assigned.

Required Qualifications:

- Excellent interpersonal, communication and public relations skills.
- Ability to work independently and manage time effectively.
- Basic computer skills.
- Basic Internet skills.

Preferred qualifications:

- Knowledge of electronic and print library resources, including the InfoHawk Catalog and Ovid.
- Knowledge of health information, including medical terminology and medical reference sources.
- Graduate level student with health science and/or Library Science background.