



## InfoHawk, the UI Libraries Catalog

### Where's the Library Catalog?

It is available through the Libraries' website at <http://www.lib.uiowa.edu>. Select "InfoHawk Catalog" under the "Search Resources" column. You can also use the "Library Smart Search" feature to search the catalog, e-resources, e-journals, and the Libraries' website.

### What's in the University of Iowa Libraries Catalog?

The catalog provides access to the holdings of the UI Libraries and the Law Library. You can use it to find books, to determine if the library subscribes to a particular journal or magazine, and to find videos and other materials.

### How do I search?

**Basic searching.** When you want an alphabetized list of authors, titles, series or subjects, use the basic search screen. Select an appropriate search from the pull-down menu. For example, to search for works by the author Peter Greenaway, choose "Author beginning with" and type *greenaway peter*. To find a book titled *Introduction to Sociology*, choose "Title beginning with" and type *introduction to sociology*. To find a periodical titled *Journal of Economics*, choose "Title beginning with" and type *journal of economics*.

**Search tip.** Disregard initial articles (a, an, the) in all languages. Lower-case letters will find capitalized words: *share* finds share, Share and SHARE.

When you're not sure of an exact author, title or subject heading, use **keyword searching**. Select an appropriate search type from the pull-down menu. For example, to search for materials on ozone, choose the search "Keyword Anywhere" and then type *ozone* in the "Search for" space. To find material by an author whose last name you think is Kundera, choose "Keyword in Author" and type *kundera*.

**Search tip.** Use the ? character to find records that contain portions of words. For example, *gun?* will find gun, guns, gunning, etc.; *?ology* will find psychology, typology, etc. If your search retrieves too many or too few records, try an advanced search.

**Advanced searching.** Use the advanced search when you have a complex keyword search or when you want to broaden or narrow a keyword search. You may define your search type to retrieve the "Keyword Anywhere" or only from specific fields such as Author, Title, Subject, etc. For example, an author word search for *grant* will retrieve only records in which *Grant* is an author.

You may specify the logical relationship between words by using a Boolean operator: AND specifies that both words or phrases must be present; OR specifies that either or both of the words or phrases must be present; and NOT specifies that the preceding word or phrase must be present while the following word or phrase must not. For example, a search for *adolescent* OR *teenager* will retrieve records with either or both words while *adolescent* NOT *teenager* will retrieve records with only *adolescent*.

You may also limit your search to particular languages, formats, locations, and dates.

#### Examples.

- If you're looking for a book by someone named Smith and the title has the words *business writing* in it, try the search: "Author Words" *smith* AND "Title Words" *business writing*
- If you're looking for a video of Shakespeare's *The Tempest*, try the search: "Author Words" *shakespeare* AND "Title Words" *tempest* AND "Limit Search to Format" *Video - All*

### Need more help?

For detailed explanations, check the help and search screens. For additional help, please consult a library staff member. You can contact a library staff member in person, by phone at 335-5299, or online through the "Ask a Librarian" link on the website. Instant Messaging with library staff is available Monday through Thursday, 8:30 a.m. to midnight; Friday, 8:30 a.m. to 5:00 p.m.; Saturday, 1:00 p.m. to 5:00 p.m.; and Sunday, 12:30 p.m. to midnight.